MARIST COLLEGE

Orientation Booklet

Ad Jesum per Mariam - To Jesus through Mary





Marist women will graduate as well qualified, faith-driven, competitive, nurturing, community leaders who have a sense of purpose and a sense of belonging.

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The Marist Charism

Ad Jesum per Mariam *(To Jesus through Mary)*

In Mary's Way - Bringing the Gospel of Jesus to the world. Thinking, judging, feeling and acting as Mary would in the world today.

Core Values

Underpinning Marist College values are the theological virtues that come from God and lead to God. Cardinal virtues that are human virtues, acquired by education and good actions.
These virtues are qualities of moral goodness.

- The **theological virtue**s are faith, hope and charity.
- The **cardinal virtues** are prudence, justice, fortitude and temperance.

With these theological and cardinal virtues as our basis we strive to live these Gospel values in thoughts, actions, and interactions by living our school values in our everyday lives.

Empowerment in Mary's Way - Whakamana i Te Ara o Maria

Fostering a sense of self-worth and confidence in each person so they may fulfil their potential for excellence.

Presence in Mary's Way - Aroaro i Te Ara o Maria

Engaging fully in life, in a simple, gentle, compassionate way working to build community.

Family Spirit in Mary's Way - Wairua Whanaungatanga i Te Ara o Maria

Fostering a sense of belonging, encouragement, unconditional love and acceptance of each person.

The College Shield

- The Marist symbols "A" and "M" represent the Latin words "Ave Maria" which mean "Hail Mary".
- The twelve stars above the letters are also a symbol of Mary, taken from the Book of Revelations, Chapter 12.
- Beneath the central shield is an open book representing learning under the guidance of Mary.
- To the left of the shield is a branch of laurel leaves signifying "honour".
- To the right of the shield is the stem of a lily flower signifying "purity".
- Beneath the shield are the Latin words *"Ad Jesum per Mariam"* which mean *"To Jesus through Mary"*, which is our College motto.

The Marist Family

Within the Catholic tradition, the Marist Sisters are part of a "religious family" called Marists or the Society of Mary, made up of:

- † Priests
- † Brothers
- † Sisters
- † The Lay Faithful

The Marist project began in France in the nineteenth century, in the time after the French Revolution. The founders were people from country villages. They were mainly farmers, and also worked in crafts like weaving in the winter months.

Background

The Marist tradition of education originated in France in the early nineteenth century with Jean-Claude Colin and Marcellin Champagnat. Jeanne-Marie Chavoin was the foundress of the Marist Sisters. The College values its traditions, and its continued links, with the Marist Sisters.

Marist House Patrons



St Peter Chanel 1803-1841

Peter Chanel came from a peasant family near Cuet in the diocese of Belley, France. His schooling occurred during winter and in summer he helped herd cows. At the age of 19 he entered the seminary and was ordained a priest in 1827. Chanel joined the Marist project in 1831. In 1836 he was among the first Catholic missionaries to go to Western Oceania.

Three months after leaving France he landed at the island of Futuna along with two others. Chanel worked hard to win the trust and support of the people of Futuna but some were suspicious. When one of the chief's sons showed an interest in being baptised, Peter Chanel's life was in danger. He was killed one morning by a blow from an axe.

A number of years later all the people of Futuna became Catholic. Peter Chanel was declared a saint in 1954. His feast day is April 28th. Chanel House colour is yellow.



St Marcellin Champagnat 1789-1840

St Marcellin Champagnat was born in France in 1789, the same year the French Revolution began. The political and social unrest of these times profoundly affected the direction his life took.

Marcellin Champagnat was a man who found study hard and he struggled with many aspects of his studies as he trained for the priesthood. One day on his pastoral rounds he found a 15 year old boy who was dying. This boy had never learnt the basics of the Christian faith. Champagnat was concerned about the boy's ignorance of God but was also concerned about his general lack of education.

Champagnat had a love of children and with a group of other young men he set up the first Marist schools. He is also the founder of the Marist Brothers. When the brothers weren't teaching they made nails which they sold and the money was then put towards the education of children. Marcellin Champagnat died in 1840 and was made a saint in 1999. His feast day is June 6th. Champagnat House colour is blue.



Jeanne-Marie Chavoin 1786-1858

Jeanne-Marie Chavoin was born on August 29th, 1786, in the village of Coutouvre, France. Her father was the village tailor and she learnt to deal with people through her work with him. Jeanne-Marie had little formal education but learned many skills from living in her village community, in caring for people and through prayer and meditation.

Jeanne-Marie knew she wished to dedicate her life to God but astounded people by refusing four offers to join religious orders! When she was 31 years old she received a letter from Fr Pierre Colin (the brother of Jean-Claude Colin) to assist in the Marist project. She knew immediately that this was her calling from God. Jeanne-Marie Chavoin and Jean-Claude Colin are the co-founders of the Marist Sisters.

Jeanne-Marie Chavoin always wanted her sisters to be active in their religious life by helping ordinary people in their everyday struggles and to help them grow in their faith. She died on June 30th, 1858, at the age of 71. Chavoin House colour is red.

Jean-Claude Colin 1790-1875



Jean-Claude Colin was born on August 7th, 1790. He was the second youngest of nine children whose parents died before Colin was five years old. When he was at the seminary he heard about the Marist project and joined this, along with Champagnat. Colin was one of 12 young men who made a pledge to do all they could to found the Society of Mary.

After he was ordained, Colin went to work with his brother, Fr Pierre Colin in Cerdon and there he became a popular and lively preacher. During this time Champagnat started the Marist Brothers and the Colin brothers invited Jeanne-Marie Chavoin to help establish the Marist Sisters. He also worked with Peter Chanel. Colin was the Superior General of the Society of Mary from 1836 – 1854. He wrote guidelines and tasks for the Marists. Jean-Claude Colin died on November 15th, 1875, and is buried in the chapel in La Neyliere. Colin House colour is green.

Developing a Culture of Pride and Respect

Rights - each one of us has the right to:

- Learn and teach without interruption.
- Learn and teach in a safe environment.
- Be treated with respect, as a child of God.
- Have pride in ourselves, our culture and our school.

Responsibilities - each one of us has the responsibility to:

- Uphold the teachings of Jesus.
- Allow others to learn and teach.
- Keep our school a safe, healthy, tidy place.
- Treat others with respect - through all media and devices (eg cell phones, internet etc.)
- Act in ways that make us proud to belong to Marist.
- Give of our best in all areas of school life.
- Be the person God wants us to be.

Code of Conduct

Marist College expects each student to co-operate fully by taking responsibility for her own progress through preparation for, and participation in, all classes she attends. This requires showing concern for the need of others to pursue their studies without interference, behaving appropriately at Marist College, both within and outside the classroom, and respecting all other teachers and staff.

It is essential that students develop respect for themselves as individuals and as Marist College students. Marist College therefore requires students to conduct themselves at all times, in a manner that will enhance their reputation and that of others at Marist College. There is zero tolerance for verbal/non-verbal abuse, cyber abuse and illegal behaviour, eg theft.

Marist College students are expected to:

- Live Catholic Values in the Spirit of Mary.
- Treat members of the Marist College community and visitors with courtesy and respect.
- Take responsibility for their own behaviour and learning.
- Respect and take responsibility for school, personal and others' property.
- Wear the Marist College uniform with pride.
- Conduct themselves with dignity at all times in a manner which will enhance their own reputation and that of Marist College.

- Be punctual and attend all classes, unless illness or approved absence prevents attendance.
- Remain on the Marist College property throughout the day unless permission to leave is granted by the appropriate person.
- Abide by the rules of Marist College at all times.
- Look after our environment and recycle waste.

Special Character at Marist College

Being Catholic: Beliefs, Practices and Attitudes

Beliefs



- We are created for union with God.
- Original sin deprived us of holiness and justice.
- God established covenants as a sign of fidelity.
- God sent Jesus as saviour for the human race.
- Jesus was both fully God and fully human.
- Jesus was brought back to life in the Resurrection and offers salvation.
- The Holy Spirit is one with the Father and the Son.
- The Catholic Church is one, holy, catholic and apostolic.
- God's revealed truth is found in the sacred Tradition and the sacred scriptures.
- All people are destined for eternal life after death.

Practices

- The celebration of seven sacraments forms the basis of Catholic worship.
- Eucharistic celebrations, especially the Mass, are at the heart of the Church's life.
- We keep the Sabbath holy.
- We follow the liturgical year.
- We are faithful to the Ten Commandments and the Beatitudes.
- We defend the dignity of the human person.
- We live out our Catholic social teachings.
- We honour the Blessed Mother and the communion of saints.
- We celebrate the sacrament of Penance and Reconciliation.
- We practice discernment.

Attitudes

- God is present to, in and through creation.
- Creation is sacred and a potential source of God's grace.
- We place trust in the essential goodness of the human person.
- We are flawed by the effect of original sin.
- We appreciate both faith and reason, religion and science.
- We empathize with community life and communal worship.
- We respect the diversity of cultures in the world.
- We are committed to proclaiming Jesus' message to all people.
- We embrace a wide variety of spiritualities and prayer forms.

A Catholic School in the Marist Tradition

The Marist Charism and Spirituality: Marists



- Live the Gospel in Mary's way.
- Try to be Mary – to think, judge/discern, feel and act like her.
- Put before their own interests those of Christ and the Church.
- Stand alongside people, fully engaged but in a simple, gentle and unobtrusive manner.
- Build up the community of the Church as a community of mercy, compassion, relationship and simplicity.
- Welcome all to Jesus Christ especially those who are overlooked, vulnerable, those on the edges, those struggling in any way.

A Marist approach to education

The Catholic school is an ecclesial entity, reflecting the "deepest nature" of the Church in its life, and participating fully in the Church's mission by forming Christ in the lives of other.

A Marist approach to education is **essentially personal** – aimed at the good of the individual student made in the image of God, with a destiny beyond this world – having a profound respect for and interest in each student, **being concerned for her total development as a person** – body, mind and spirit.

- It provides an experience of **Christian community** and **a sense of belonging to the wider community of the Church**. Teachers united among themselves and dedicated to their work, are an essential witness to students.
- In a Marist school the building of community takes place in a **"family" atmosphere, reflecting motherliness of Mary**. This involves the acceptance of differences among students, not demanding more of students than they can reasonably give, but drawing from each one what she is capable of giving, creating an atmosphere of joy, working with patience and confidence. Respect for the person also means that knowledge is not imparted solely from without. The teacher allows and helps the student to search for and discover meaning for herself.
- It offers a synthesis of faith and life. **Education-in-faith and for justice** is of primary importance in a Marist school. It invites students to deepen their faith commitment through formal studies but also through prayer and other faith based activities and outreach. It pays careful attention to the individual, while not in any way compromising the essential teaching of our faith.
- Marist Education proposes **a discipline that is increasingly self-initiated** and a context in which students are sufficiently prepared to **accept responsibility for their adult life and for others in society**.
- Parental influences are the source of their daughter's value system. The **involvement of parents** in the educative process reinforces the sense of community and welcome which characterises the Marist family spirit.

Special Character Events

Ash Wednesday, 10th February 2027

This is the first day of Lent, the beginning of a 40 day journey to Easter. Students participate in a liturgy where they receive a cross of ashes on their forehead. The ashes are cold and are the burnt palms from the previous year's Palm Sunday.

Retreat

At Marist College we take students out for a day of reflection and activities to unite them as a class and to add to their understanding of being Catholic. Retreats are held in Years 7, 9, 11 and 13.

Mass

We have a Mass almost every Thursday morning at St Mary's Church. Every Religious Education class takes a turn to prepare and lead a Mass. This is a special event and on this day we ask that your daughter be at school by 8:15am if possible. The Mass begins at 8:20am and generally finishes at 8:50am. You are welcome to attend these Masses.

Full school Masses

Masses are very important and we expect full student attendance. You will be invited to attend these Masses. There are three full school celebrations of the Eucharist each year:

The Inaugural Mass: Held within the first month of the start of the school year, on 12 February 2027. This Mass provides the College community to dedicate their year to God. The College leaders are inducted at this Mass. It is usually held at St Patrick's Cathedral in central Auckland.

Patrons' Mass: Celebrating all four House Patrons' on or about 30th May.

Marist Day: Begins with the celebration of the Eucharist. Marist Day will be held on 13th August 2027, the Feast of the Assumption of Mary. Traditionally Marists renewed their vows on this day and spent time in prayer in thanksgiving for their vocation. When he arrived in 1838, Bishop Pompallier dedicated New Zealand to Mary under this feast. It is the patronal feast day for New Zealand. It is a day of rejoicing in our being a Marist College community.

Sacramental Programme

Every year students are offered the opportunity to participate in the Sacramental Programme. This is part of our journey as Catholics. The Sacramental Programme in 2027 will take place during Terms 2 and 3. The sacraments will be conferred on Marist Day. The programme finishes two weeks after this special day. Students are able to receive Baptism, Reconciliation, Eucharist and Confirmation. Sacramental programme is for those students wishing to participate more fully in the life of the Catholic Church and part of this involves being present at Mass each Sunday in your parish.

If you have any questions or queries about special character at Marist College please contact Ms Rebecca Edwards, Curriculum Leader Religious Education on r.edwards@maristcollege.school.nz

Please see the school calendar on the Marist College website for 2027 dates.

Mary Gift

School Song

Mary, Gift from the eternal God to
mother this our world,
in your body you bore Christ and us,
both in your arms you held.

Twelve bright stars adorn your head and this world
is at your feet, we will rise in Christ's glory
and you, our Queen, we'll greet.

Proud we are that you of woman's grace
should fill so high a place,
that your life should so glorify
and magnify the Lord.

From the shadow of His earthly cross
Christ gave us all to you,
from the struggle of our darkened years
to mother us anew.

Brighter than a thousand suns
is your burning love for us,
in the fire of your pleading
we place our humble trust.

Bring to us, this family, bound to you
the spirit of your son,
so from you will come the light of life,
until this world is won.

Awe e Maria

Hail Mary

Awe Maria e kī ana koe,
e te keretia, kia koe e te Ariki,
kia whakapainga koe.

I roto i ngā wahine āe whakapainga hoki.
A Hehu te hua o tōu kōpu.

Hāta Maria te Matua wahine o te Atua
inoi koe mō mātou mō te hunga
e hara ana aianei ā te hoara o toku matenga rawa.

Amene

Te Karakia o Te Matua

The Our Father

E tō mātou Matua i te rangi, Kia tapu tou Ingoa,
Kia tae mai tou rangatira-tanga.

Kia meatia tau e pai ai ki runga i te whenua,
kia rite ano ki to te rangi.

Homai ki a mātou aianei
he taro mā mātou mo tēnei ra.

Murua a mātou hara, Me mātou hoki e muru nei,
i o te hunga e hara ana ki a mātou.

Aua hoki mātou e kawea kia whaka-waia;
Engari whaka-orangia mātou, i te kino:
Nou hoki rangatira-tanga, te kaha, me te kororia,
Ake, ake, ake.

Āmine

Karakia Tīmatanga

(Opening prayer)

Whakataka te hau ki te uru. Whakataka te hau ki te tonga. Kia mākinakina ki uta. Kia mātaratara ki tai. E hī ake ana te atakura. He tio, he huka, he hau hū. Tihei mauri ora!

Translation:

Cease the winds from the west. Cease the winds from the south. Let the breeze blow over the land. Let the breeze blow over the ocean. Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.

Karakia mō te kai

(To bless food)

Whakapaingia ēnei kai, Hei oranga mō ō mātou tinana. Whāngaia hoki ō mātou wairua. Ki te taro o te ora. Ko Ihu Karaiti tō mātou Ariki. Ake, ake, ake, Amene

Translation

Dear Lord, bless this food, for the goodness of our bodies. Feeding our spiritual needs also with the bread of life. Jesus Christ, our Lord. Forever and ever, Amen

Restorative Practices

Marist College has adopted a Restorative Practices approach to managing student behaviour. Restorative Practice is a relational approach to school life grounded in beliefs about equality, dignity, mana and the potential of all people. Student behaviour management is not a big issue at Marist College, overall, we are fortunate to work with respectful, receptive and collaborative students and families. However, we are always looking to improve our practice. We believe the Restorative Practices behaviour management model affirms and supports the Special Catholic Character of our college.

The Restorative Practice model focuses on building and maintaining positive, respectful relationships across the school community and offers school staff best-practice tools and techniques to restore relationships when things go wrong. By building and maintaining positive, respectful relationships within a school, staff to staff, staff to student and student to student, issues are more easily managed. https://pb4l.tki.org.nz/PB4L-Restorative-Practice https://vimeo.com/174752999

KiVa Bullying Prevention Programme

What is KiVa?

KiVa is an evidence-based bullying prevention programme that has been developed by the University of Turku, Finland. The effectiveness of KiVa has been proven through randomised control trials, together with a range of different studies. KiVa is being used around the world in over 18 different countries.

How does KiVa work?

The goal of KiVa is to prevent bullying and to teach how to manage cases of bullying effectively. The programme has been developed from decades of extensive research into bullying and is based on three main elements: prevention, intervention and monitoring.

Prevention – to keep bullying from happening

The preventive actions focus on our students learning how to prevent bullying. Student lessons taught in our junior school, and online games are examples of these kind of actions and form the foundation of KiVa.

Intervention – Tools to tackle bullying

The interventions in KiVa are targeted specifically at students who have been involved in bullying. It is a non-threatening approach, with the goal to provide students with solution-focused tools used to put an end to bullying.

Annual monitoring

We monitor the effectiveness of the KiVa program through an annual online survey for students. This feedback provides us with information on how to improve our bullying prevention work.

Complaints Procedures for Parents

Marist College is committed to ensuring that students receive a quality education in a safe environment. We welcome hearing from parents if they have a concern, or wish to discuss a situation pertaining to their daughter. In the first instance the concern or complaint should be addressed to the appropriate Year Level Dean.

Mrs Coupar-Wanoa, Ms Hill and Dr Houliston (Deputy Principals) or Mrs Taulu are available if the concern is of a serious nature or if there are unresolved issues. These staff members can be contacted by letter and email or by phoning during school hours on 846 8311. If they are unavailable when you phone, please leave a message and contact number and they will return the call as soon as possible, or email admin@maristcollege.school.nz. Our complaints procedure can be found in full on the Pastoral Care section of our website at https://www.maristcollege.school.nz/our-school/pastoral-care

Lockdown or evacuation practices happen once a term. Lockdown practices are always signalled prior to the event. The Marist College SchoolBridge site will have details updated before, during and after the practice. Do not book appointments during notified lockdowns as your daughter cannot leave.

Lockdown Procedures



Event outside

poses immediate threat

to students or staff.

Lockdown indicated by

repetitive on/off

ringing of school bell.

Lockdown

Stay inside, out of sight



- Lockdown procedures initiated and police advised **111**.
  [If you are the caller, stay on the phone with emergency services].
- Teachers to clear all hallways. Bring everyone inside, students move to nearest classroom. **Keep calm.** Lie face down on floor **out of sight**, **away from doors and windows.**
- **Lock doors and turn off lights.** Leave blinds and windows as they are. Do NOT unlock doors.
- Information will be sent by email or SchoolBridge App as it becomes available. **Be patient.**
- **The Principal or Deputy Principals will announce who they are and unlock all rooms when lockdown is given all clear. Further instructions will follow.**

In the event of a real emergency, parents will receive a message from the school and the SchoolBridge site will have regular updates.

Evacuation Procedures



Event inside

poses immediate threat to students or staff.

Evacuation indicated by

continuous

sounding of a siren.

Evacuation

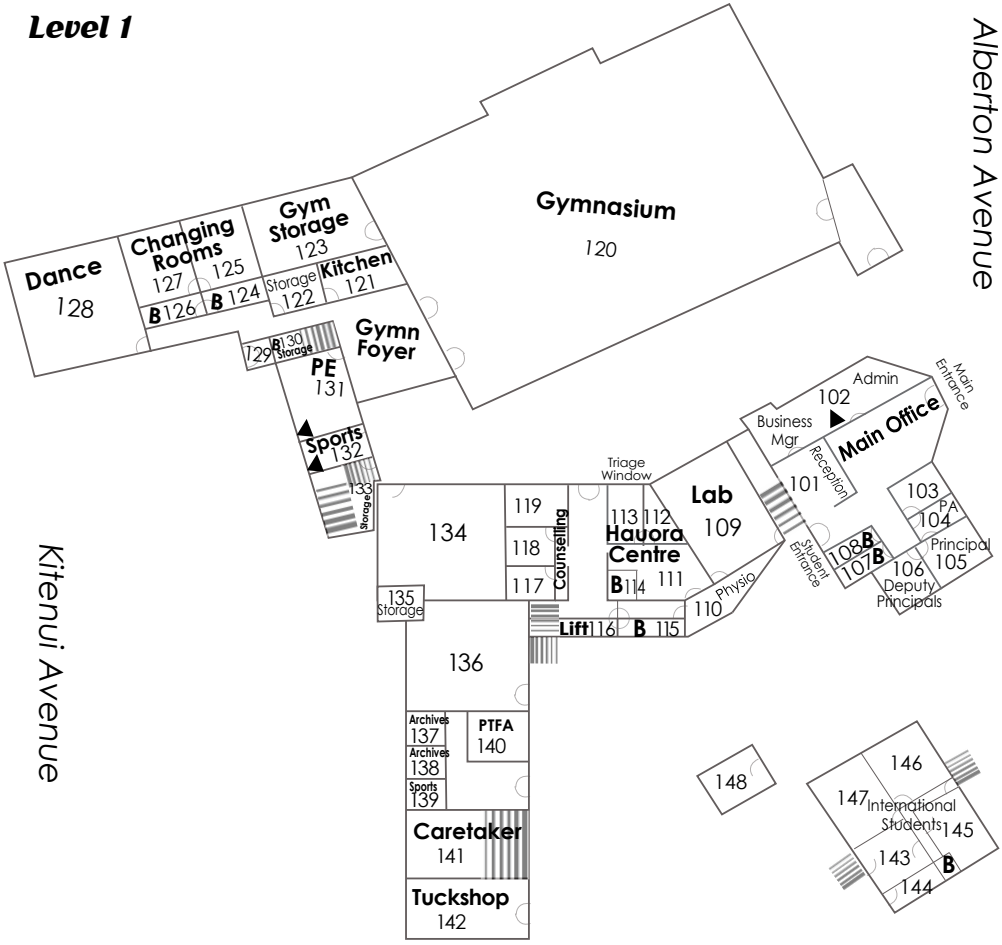
Go outside immediately



- Evacuation procedures initiated and emergency services advised **111**.
  [If you are the caller, stay on a phone with emergency services].
- **ALL** visitors, staff and students should move quickly to the **evacuation area on field. Do not re-enter buildings.**
- Move in an **orderly and calm** manner.
- **Students line up in Whanau Groups**.
- Teachers to check roll and advise Evacuation Co-ordinator.
- All staff to get their names crossed off the master roll.
- Office staff member to bring VisiTab and visitors to get their names checked off this list.
- A designated staff member will meet emergency services.
- **Be prepared to move** to an alternative evacuation area **if directed**.
- **ALL wait for dismissal until all clear given by Evacuation Co-ordinator**.

School Maps

Level 1

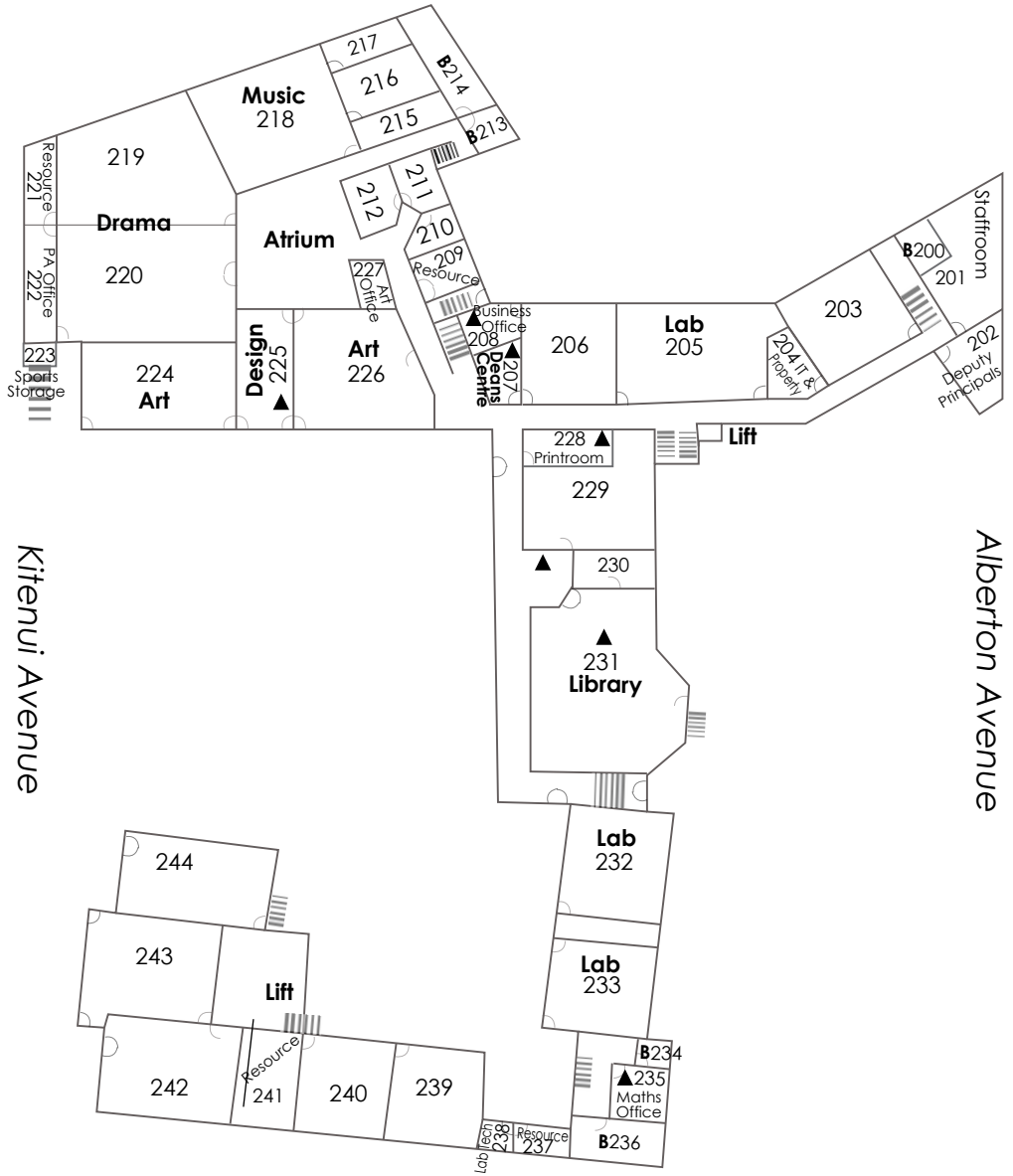


Room numbers start with

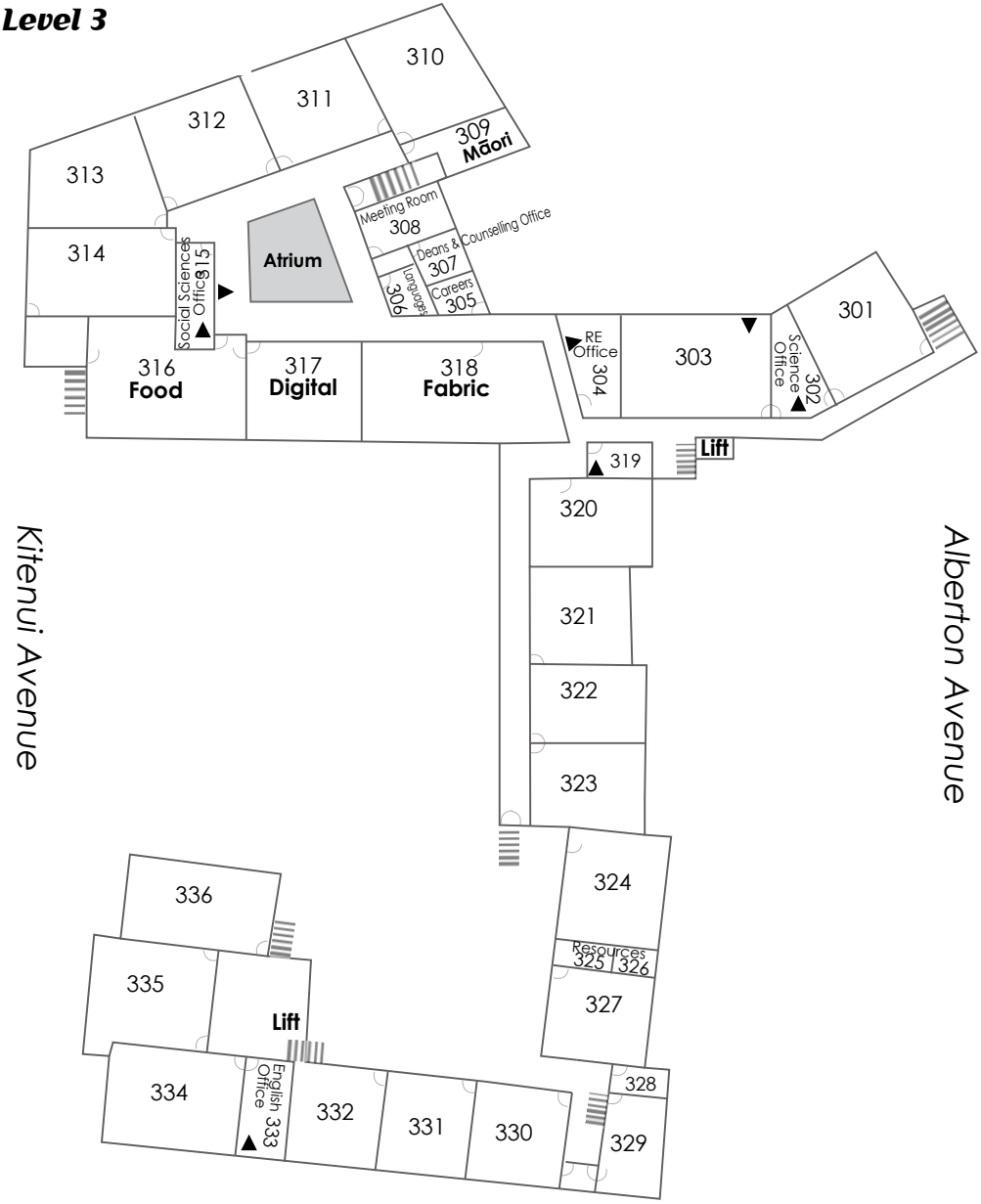
1 = Level 1
2 = Level 2
3 = Level 3

B = Bathroom
▲ = Printer

Level 2


Kitenui Avenue
Alberton Avenue
Music
218
217
216
215
B214
B213
219
Resource
221
Drama
220
PA Office
222
223
Sports Storage
224
Art
Atrium
212
211
210
209
Resource
227
Art Office
Design
225
Art
226
Business Office
208
Deans
207
206
Lab
205
203
204
IT & Property
B200
Staffroom
201
202
Deputy Principals
228
Printroom
Lift
229
230
231
Library
Lab
232
Lab
233
B234
235
Maths Office
B236
244
243
Lift
242
Resource
241
240
239
Lab Tech
238
Resource
237

Level 3



Room numbers start with

1 = Level 1
2 = Level 2
3 = Level 3

B = Bathroom
▲ = Printer

School Day Bell Times

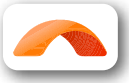
Warning bells ring 5 minutes before Whānau Time, Period 3 and Period 5.

Monday/Wednesday/Thursday/Friday Rāhina/Rāapa/Rāpare/Rāmere		
	Warning Bell 8:25am	
Whānau/Assembly	8:30am – 8:55am	25 minutes
Period 1	8:55am – 9:55am	1 hour
Period 2	9:55am – 10:55am	1 hour
Break 1	**10:55am – 11:20am** ***(Warning bell 11:15am)***	**25 minutes**
Period 3	11:20am – 12:20pm	1 hour
Period 4	12:20pm – 1:20pm	1 hour
Break 2	**1:20pm – 2:00pm** ***(Warning bell 1:55pm)***	**40 minutes**
Period 5	2:00pm – 3:00pm	1 hour

Tuesday/Rātu		
	Warning Bell 8:50am	
Period 1	8:55am – 9:55am	1 hour
Period 2	9:55am – 10:55am	1 hour
Break 1	**10:55am – 11:20am** ***(Warning bell 11:15am)***	**25 minutes**
Period 3	11:20am – 12:20pm	1 hour
Period 4	12:20pm – 1:20pm	1 hour
Break 2	**1:20pm – 2:00pm** ***(Warning bell 1:55pm)***	**40 minutes**
Period 5	2:00pm – 3:00pm	1 hour

General Information

SchoolBridge App



SchoolBridge is a useful tool for students and Parents/Caregivers. It is a central location to access alerts, report absences, read daily notices, check calendars, read the newsletter, update contact details, book physio or counselling sessions and much more. It is available online by using the 'Sign In' option from our website, go directly to www.marist.bridge.school.nz, or you can download the 'SchoolBridge' app on your mobile phone from your usual app store. Once downloaded, students sign in with the Microsoft option and their school username and password. Parents/Caregivers sign in with their registered email address that has been provided to us for communications - use the relevant sign in method for your email type (Microsoft, Google etc. or Magic Link for all others).

Website

The school website address is **www.maristcollege.school.nz** and it contains information such as course outlines, upcoming events, the school calendar, uniform requirements, school sports, newsletters, etc.

Parent Portal

The Marist College Parent Portal can be found using the icon on the dashboard of our SchoolBridge App. This is where you can pay accounts and update your contact details should they change, so you can always be reached in the event of an emergency. You can also view attendance, notices and live reporting. Information regarding 2027 School Charges will be sent out to families.

Online Store

The Marist College online store can be found using the icon on the home page of our website or SchoolBridge App. This is where ticket sales to school events and special purchases can be made. Follow the online prompts for your requirements. https://www.maristcollege.school.nz/store/categories

Newsletters

Newsletters are emailed every Friday. Please inform the school office if your email address changes. The school newsletter is also available using the icon on our SchoolBridge app or on our website at https://www.maristcollege.school.nz/news

Calendars

The Marist College online calendar is kept up to date with daily events. This can be located using the icon our SchoolBridge app or on our website at https://www.maristcollege.school.nz/calendar

Absences

Please notify us via our SchoolBridge app **before 8:30am** on the day of your daughter's absence. Alternatively you can contact the school office on 846 8311 or email absences@maristcollege.school.nz. If no notification is received, a text will be sent to your parents/caregivers mobile phone. If she is absent for three consecutive days, you will need to provide a medical certificate.

Wellbeing/Hauora Centre

The School Nurse or Staff with first aid certificates supervise the Wellbeing Centre and handle minor issues. Parents will be contacted to collect their daughter if there is a more serious or urgent issue to be dealt with. Please do not send your daughter to school if she is unwell.

Parent Teacher and Friends Association (PTFA)

The PTFA is a parent support group open to all families. It is a positive way of becoming involved with your daughter's education and finding out more about the school. Meetings are held in the Staffroom and will be advertised in the weekly newsletter. Everyone is most welcome.

Student Timetables

Kamar is where the school timetable is generated. School timetables can be found by students and parents on the Portal section of SchoolBridge.

School Bus Information

School Bus information can be found for the following journeys:

Kiwi Coachlines: www.kiwicoaches.co.nz, info@kiwicoaches.co.nz

Titirangi/Laingholm; Māngere East/via Hillsborough; Papakura; Māngere Bridge; Onehunga

Public Transport: https://at.govt.nz/bus-train-ferry/timetables/school-timetables

School Drop-off and Pick-up of students

The back and front carparks are not for drop off zones. Please do not drive through and drop off students. We ask that you please stop your vehicle well away from the gates and driveways of/or near the school grounds. Please do not stop in bus stops, or on yellow lines, as this can make it dangerous for yourself and others. Please do not park in neighbouring driveways or properties, even temporarily, as this can cause discontent amongst our community.

Family Holidays

Wherever possible, family holidays should always be during the school holidays. Students need to attend school regularly to ensure that they do not miss out on important learning. If you cannot avoid taking a holiday during school time, please write a letter to the Principal, well in advance, requesting permission. It is the student's responsibility to catch up on any work missed when absent. Please note it may not be possible to re-schedule assessments.

Swimming Sports (Swimmers only)

Held annually at Mt Albert Aquatics Centre, Alberton Ave, Mt Albert. Tuesday 23rd February 2027.

Athletics Day (all students)

Marist College is holding their Athletics Day on Thursday 4th March 2027 (tbc), Mt Smart Stadium. We are looking forward to a fun day, and all parents are welcome to support their daughter at this event.

Family Festival

Held mid March 2027 (date not confirmed), it is an opportunity to meet other families and teachers informally and enjoy entertainment and food provided by students and community members. If you are able to help please contact Gerard Thompson on gerardt@barker.co.nz

Huis and Fonos

These are held once a term. Details will be in the school newsletter and on the school calendar.

Extracurricular Groups

All information about extracurricular group meetings will be emailed and read to students in the daily notices. Participating fully in all aspects of Marist College is encouraged, and students are encouraged to join at least one extracurricular group available.

Ex Students Association

The Marist College Ex Students Association is run by a voluntary committee representing the past students of Marist College. The committee assists in the facilitation of reunions and other social functions, gathering together to share and celebrate our community wairua whanaungatanga, providing networking opportunities for our past pupils.

Please see the website https://www.maristcollege.school.nz/ex-students-association for further information.

School Rules

As members of a Catholic community, students are expected to show respect for others at all times. Please refer to the Student Services page on our website for a list of specific school rules. Our website can be found at www.maristcollege.school.nz

Quick Guide
for what to do, where to go, or who to see

Have you been absent from school?	Notify us using the '*Report Absence'* function of our SchoolBridge app, or a note/email must be given to your whānau teacher on return to school.
Are you late to school?	Go to the school office, sign in and give a note to explain your lateness. Your caregiver can notify us you are late using our SchoolBridge app.
Are you looking for lost property eg. laptop, jacket etc.?	Go to the school office immediately. We request that you clearly label all of your belongings.
Need to use a phone?	Ask at the school office. Do not call from your own phone.
Want to see the Guidance Counsellor?	Make an appointment online via our SchoolBridge app, the school website, or email the counsellor directly. Please note, they only check emails on the days they work.
Have an appointment during school time?	Notify the school via the '*Exit Passes'* function of our SchoolBridge app, or bring a note to your whānau teacher, who will create an electronic exit pass which the office will see when you sign out. On Tuesdays and Thursdays see the Dean on duty in the Deans office.
Have you damaged school property?	Even if its damaged by accident, tell the office immediately.
Have your details changed?	If your address, phone number or email address changes, please tell the office or ask a parent to update the '*Parent Portal*' via our SchoolBridge app.
Want to know what's going on?	Listen to the Daily Notices, ask your whānau teacher. Read the notices on the school system. See extra curricular groups activity board outside the library.
Don't have the correct uniform?	Bring a note from your parent or caregiver, go to the Deans office to get a uniform pass.
Want to discuss courses/options?	Talk to your teacher, Curriculum Leaders, Dean, Academic Dean or Deputy Principal Curriculum.
Want to travel by school bus?	See the office staff.
Want to join a sport?	See the Sports Coordinator or go to our sports website www.sporty.co.nz/maristcol
Need a Paracetamol?	Go to the Wellbeing Centre. Do not take medication offered by other students

Help Guide *for who to talk to*

You may never have an issue/problem/concern at Marist College, but if you do how will you get help for yourself or others?

Bullying - Tell a staff member immediately.

Inappropriate use of Text Messaging, Social Media, Internet (see cyber safety agreement) - Tell a Dean or staff member immediately.

Friendship Issues - Buddy; peer mentor; senior student; Whānau Teacher; Dean; Guidance Counsellor; Classroom teacher.

Serious Personal Issues - Guidance Counsellor; Year Level Dean; DP Pastoral Care.

Complaints- Year Level Dean; Deputy Principal (any); Principal.

Homework/Study - Attend Co-Lab; ask your subject teacher; ask a senior student; talk to your Dean.

Subject/Classroom Concerns - Talk to your subject teacher; Curriculum Leader; DP Curriculum; Year Level Dean.

Information - Diary; senior student; Whānau Teacher; School Office; any teacher; school notices.







School Uniform

School Uniform Requirements Years 7 - 11

- **Blouse** - White long sleeved or short sleeved Marist blouse.
- **Skirt** - Choice of Marist navy ankle or knee length skirts or
  Trouser - Marist navy trouser.
- **School Blazer** - Marist College monogrammed blazer is compulsory for all year levels from 2027. Blazers are required for all formal school occasions, whole school Masses (with the exception of the Inaugural Mass in summer), school trips, Prizegiving, and when representing the school in public settings. Blazers must also be worn to and from school during Terms 3 and 4.
- **Cardigan** - Marist navy cardigan.
- **Raincoat / Sport Jacket** - Marist College monogrammed jacket.
- **Sandals** - Sandals must be **black** leather (genuine or synthetic), simple and have an ankle fastening. Roman sandals or black Safari sandals are ideal. Exceptions can only be made with a medical certification and the Principal's approval. Slip-on or slides are not acceptable.
- **Shoes** - Plain black sturdy leather school shoes (no pumps, fashion shoes, fancy buckles or laces, Converse, Airforce or Vans type shoes).
- **Socks / Stockings**
  - Plain navy Marist ankle socks if wearing closed in shoes.
  - Plain navy Marist ankle or knee length socks, or plain black opaque tights if wearing closed in shoes.
- **Marist Sunhat** - optional. No other sunhats are permitted.
- **Marist Scarves** - optional. No other scarf is permitted.





White Shirts
Years 7 - 11 only







Cardigan, Jacket & Blazer
All Year Levels





Short or long socks
All Year Levels

School Uniform Requirements Year 12 - 13

- **Blouse** - Year 12 - 13 lemon/white fine striped Marist blouse.
- **Skirt** - Choice of Marist navy ankle or knee length skirts or
  Trouser - Marist navy trouser.
- **School Blazer** - Marist College monogrammed blazer is compulsory for all year levels from 2027. Blazers are required for all formal school occasions, whole school Masses (with the exception of the Inaugural Mass in summer), school trips, Prizegiving, and when representing the school in public settings. Blazers must also be worn to and from school during Terms 3 and 4.
- **Cardigan** - Marist navy cardigan.
- **Raincoat / Sport Jacket** - Marist College monogrammed jacket.
- **Sandals** - Sandals must be **black** leather (genuine or synthetic), simple and have an ankle fastening. Roman sandals or black Safari sandals are ideal. Exceptions can only be made with a medical certification and the Principal's approval. Slip-on or slides are not acceptable.
- **Shoes** - Plain black sturdy leather school shoes (no pumps, fashion shoes, fancy buckles or laces, Converse, Airforce or Vans type shoes).
- **Vest** - (optional) Navy, Marist monogrammed.
- **Jewellery** - 1 x plain/simple ring is allowed. (Year 13 only)





Lemon Shirts & Vest
Years 12 - 13 only





PE & Sports Uniform
All Year Levels

Physical Education and Sports Uniform Requirements

- **PE Uniform Compulsory in Years 7-13** - Marist sports shorts and sports shirt (two styles available - sleeveless and cap sleeve).
- **Sports Uniform** - Sleeveless PE shirt and school ankle length navy socks are required for most sports teams.
- **Marist Tracksuit** - compulsory for all students in sports teams.
- **School Hoodies** - School hoodies may be worn with the school's sports uniform or with casual clothing, as determined by extracurricular team or group managers. Hoodies are **not** to be worn as part of the formal, everyday school uniform, including travel to and from school.
- **Running Shoes are compulsory and must be worn for all physical education classes and sports training.**

Wearing your uniform with pride

- The uniform should be clean, neat and tidy.
- All skirts must be neatly hemmed and correctly worn.
- Shoes should be clean and polished.
- Please contact the school if special shoes are necessary.
- Sandals are worn without socks.
- No puffer jackets are to be worn.
- Short skirt length should not be above the knee.
- Thermals worn under shirts must not be seen.
- No PJs or tracksuit bottoms to be worn under the long skirt.
- The school will communicate any future changes to the Uniform Policy in writing.

Marist College encourages pride in appearance and personal grooming.
The correct regulation school uniform should be worn at ALL times when students are travelling to and from the College as well as during the school day.



Short or Long Skirt, or Trousers
All Year Levels

Uniform Shop

New Marist College uniform should be purchased from:
Prestidges Schoolwear
65 New North Road, Eden Terrace, Auckland. Ph: 09 358 1680
Mon - Thurs 9am - 5pm; Fri 9am - 4pm; Sat 9am - 1pm

You can also shop online at www.prestidges.co.nz
Register for Marist College entering the code **MGC203**
You should only purchase online if you are certain of your daughter's size.

We recommend that initially you bring your daughter into Prestidges Schoolwear to try on uniform sizes. If you have any questions, call Prestidges Schoolwear
Ph: (09) 3581680 or email: uniforms@prestidges.co.nz




Black Sandals or Shoes
All Year Levels

Second Hand Uniforms

Some second-hand uniform items are available.
For more information please email useduniforms@maristcollege.school.nz

BYOD Specifications

- Digital devices are compulsory for all Year 7-13 students.
- Marist College recommends a Windows or Mac laptop *not a Chromebook or Tablet.*
- Below is a list of specifications for purchasing a device. If your daughter currently has a device that meets the below specification, then there is no need to purchase a new one.
- Mobile phones are digital devices, but they are not acceptable as a learning device. They are not to be used, seen, or heard while on school property.



Recommended	Not Recommended
Operating System - Windows 10/11 or Mac OS	Chrome Books and Apple/Android Tablets
Hard Drive 64GB+ (128GB+ recommended for Seniors)	Less than 64GB Hard Disk
RAM 4GB+ (8GB+ recommended for Seniors)	Less than 4GB RAM
Battery Life 6 hours + (there are no charging facilities at school)	

Device considerations and installations

- Weight – Since students may have to carry their device plus other resources around from class to class, their device should weigh less than 1.5kg.
- Robustness – Device should be strong enough to survive a fall onto a hard surface. A padded protective sleeve or padded school bag is essential.
- Anti-virus software – For Windows or Mac devices, anti-virus and anti-spyware software are recommended to protect the data on the device and to prevent the device from being used to spread malware. Modern operating systems do have some antivirus software included.
- Windows 10S Devices are not recommended - If a student has Windows 10S our IT contractor will delete the S-mode to enable use at school. If this applies to your device please see our IT department to have this setting removed.

Additional requirements:

- Insurance – The school cannot accept responsibility for any device that is lost or stolen. Accidental damage insurance is usually available from suppliers.
- Warranty – Check this with the supplier. A minimum warranty of 1-year is standard, but this can be extended for a price.
- On-site support – No facilities are available for repairing damaged devices. This needs to be covered by the supplier. Account issues can be solved by the school I.T service. Assistance with day-to-day troubleshooting will be offered, where possible, by staff and trained students.
- Local suppliers include JB Hi-Fi, Noel Leeming, PB Technologies, Warehouse Stationery, etc.
- Misuse of digital technology (as in accordance with our Cybersafety Agreement, signed by all Marist College students regarding the responsible use of digital technology) will result in the item being stored in the school office for parents to collect.
- Marist College takes no responsibility for confiscated, lost or damaged mobile phones or digital devices.

All students need to install the following on their device:

- Microsoft Office http://portal.office.com (Login with Marist College credentials - look for 'install Office' button, usually top right. Free on up to 5 devices with Marist account)
- Paper Cut client for printing (see our IT for relevant instructions for your device to set this up)
- Chrome browser
- **Year 9** - Install Minecraft Education Edition - https://education.minecraft.net/get-started/download
- **Year 10** - Install Visual Studio Code - https://code.visualstudio.com/download
- **Please note - For Windows devices with S-mode, please ensure S-mode is removed**

Reporting



Bi-weekly Engagement Report – sent every second Friday. This indicates your daughter's engagement in in-class learning on a scale of 1-4.

Live Reporting – we use live reporting on the parent portal for all school based assessments. Students produce the work, get assessed and their grade and comment is posted on the parent portal once marking and moderation are complete.

We send a summary of the live reporting twice a year. This is a PDF version of the reporting which is already available on the parent portal.

End of Year report – this contains the Whanau and Dean's comment, a summary of all extra-curricular activities and a final summary of the live reporting for the year.

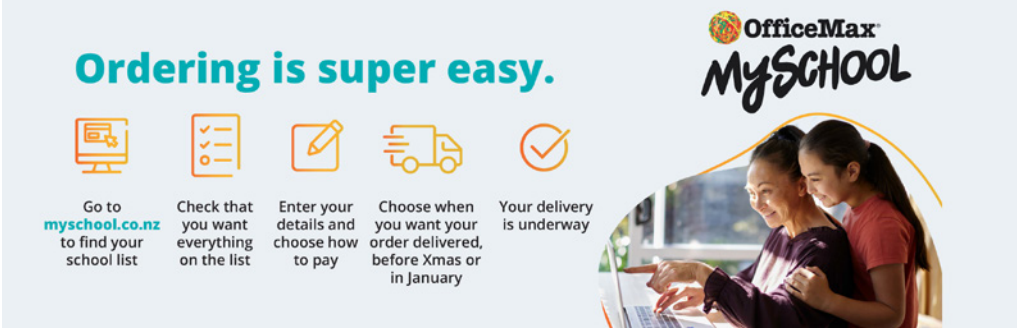
Stationery Requirements

The College will NOT be selling stationery to students at the start of the school year. We ask you to purchase the necessary stationery for your daughter prior to the start of the school year.

OfficeMax have our stationery lists on their website and you can order directly from them.
https://www.myschool.co.nz/

Your daughter will need to have all her stationery requirements before lessons begin.

2027 Stationery Lists will also be available on our website. A pdf file for each year level will be available at https://www.maristcollege.school.nz/our-school/student-services/stationery-requirements



Marist College Cybersafety Agreement (Copy)

The agreement covers the use of all digital devices (including mobile phones) at Marist College. This includes both school-owned and personal devices while you are at or representing the school, and any school resources used off site.

Computers and other digital equipment belonging to Marist College are provided for educational purposes, and should be treated as such.

ICT refers to any information and communication technology.

I have agreed that:

1 *My computer password is private and is not to be shared with other students*

2 *ICT must not be used for harassment, bullying, etc. I will not send intimidating, offensive or otherwise inappropriate emails, messages, images or any other communications.*

3 *I will report offensive and inappropriate activities to my teacher, parents or my Dean immediately.*

4 *I will not reveal home addresses or phone numbers (mine or anyone else's) in cyberspace.*

5 *Any videoing, photos or voice recording will be for learning purposes as directed by my teacher. I will complete the appropriate form and get permission from those I wish to film, photograph or record before I do so. I will not reproduce, distribute or post these recordings on any public sites e.g. Facebook, YouTube without permission from a teacher at Marist College.*

6 *I will not intentionally disrupt the smooth running of any computer or the school's network, or cause damage to any school-owned digital device or resource.*

7 *Digital equipment belonging to Marist College is provided for educational purposes. Any other ICT equipment that I use within the school environment (eg. mobile phone, own laptop, iPod) will be used for learning purposes as directed by my teacher.*

8 *I will not intentionally access inappropriate images or information online. If I accidentally encounter inappropriate, dangerous or illegal material I will immediately remove it from the screen/turn off the screen and notify a supervising teacher without disclosing the material to any other student. If I become aware of other students intentionally accessing inappropriate items I will notify a school staff member.*

9 *I recognise that any work or data stored on digital devices or associated with Marist College is not private and may be viewed by school staff at any time. This includes data on my own device.*

10 *I will not deliberately waste computer resources - e.g. unnecessary printing or internet use.*

11 *If I borrow a piece of digital equipment from the school it will only be used for school-related purposes. I will return it in the same condition in which I found it. I will cover the costs of any damage caused to school equipment that result from my misuse or negligence. I will report any accidental damage to a teacher immediately.*

12 *I will not plagiarise by copying text without referencing the source.*

13 *I will not use digital devices or resources for any purpose that will reflect negatively on Marist College.*

You have signed this agreement and it is on your file.
Ensure you follow the agreement at all times.

Student:

I am personally responsible for the use and security of any device I bring to school. I understand that the school is not liable for loss or damage to personal devices, However any loss or damage should be reported to the school immediately.

I understand and will abide by the conditions and rules as set out in this Cybersafety Agreement. I further understand that there may be consequences (including the possible loss of access and disciplinary action) if I should breach any of these conditions.

Parent or Guardian: You will have signed this on enrolment.

General use of information and communication technologies (ICT)

As the parent or guardian of this student, I have read the Marist College Cybersafety Agreement. I believe my child has read the document and understands her obligations. I understand that any breach of the rules and conditions as set out in this agreement can lead to loss of privileges or disciplinary action. I understand that if my daughter loses or damages equipment belonging to the school then this could result in a bill for the cost of replacement parts or repairs. I also understand this agreement applies to ICT equipment my daughter brings into Marist College. I understand that Marist College is not responsible for students' personal devices.

The internet

As the parent or guardian of this student, I understand that it may not be possible for the school to fully restrict exposure to inappropriate material in cyberspace, accessed via such means as the internet, email or text messaging. I also understand that while the College will take appropriate measures to limit access to illegal, dangerous or inappropriate material, ultimately it is each student's responsibility not to initiate access to, or have any involvement with such material.

Permission to publish

Under the Privacy Act 1993 we are required to seek your permission to publish material related to your daughter, including images and samples of her work. Marist College's website, newsletters, assemblies, presentations and the school magazine contain images of students and examples of their work to celebrate achievement, promote community and to give students examples of good practice. Marist College therefore undertake to ensure that no inappropriate material is published.

I hereby give permission for my daughter to be given access to computing and ICT equipment and for images of her to be published by the school.

School communications privacy

The content of parent or caregiver communications from Marist College including any emails, publications, videos or attachments are private and confidential and intended for their recipients only. It is strictly forbidden to share or disclose any parts of them with any third party, without a written consent of the sender. If you received any communications by mistake, please reply to the sender and follow with its deletion or destruction, so that we can ensure such a mistake does not occur in the future.

You have signed this agreement and it is on your file.
Ensure you follow the agreement at all times.

Marist College Sport



Marist College Sport Philosophy

We aim to provide sporting opportunities that are fun, safe, and promote positive participation.

Each student athlete and coach shall be respected and challenged to be the best they can be.

We are passionate about helping to grow active young women who develop a lifelong love of sport.

The Marist College Sporting Code of Conduct

As a student at Marist College, it is expected that you will show:

Marist Spirit by showing pride when representing Marist College. Wearing the correct Sport uniform and demonstrating fair play.

Attitude by always bringing a positive attitude to trainings and games with a consistently high level of effort.

Reliability by attending meetings, trainings and games, with good communication to the team management.

Integrity by always applying Catholic values in all sporting situations.

Self-management by understanding and following the procedures required when being a team member e.g. checking the draw, having the right equipment, being punctual and being in the right place at the right time.

Team Player Skills by consistently showing respect for people, equipment and the environment, having fun and promoting positive participation.





Marist Sports Department Contacts

Please contact us via email at sports@maristcollege.school.nz

Anna Senio
Director of Sport
a.senio@maristcollege.school.nz

Jacqueline Slade
Sports Administrator
sports@maristcollege.school.nz

Follow us on Instagram @maristcollegesport
Like our Facebook page 'MaristCollegeSport'
Visit our sports website for all sports information at www.sporty.co.nz/maristcol

Sports Uniforms

Sport uniform is provided to most teams at Marist College. However some sports wear school PE uniform. Please check the sports website to see what uniform is required for your sport.



Marist College has a 'pay before you play' policy.

All fees are due at the start of the season or an agreed time. No refunds are to be given once a player has been selected and confirmed for a team.

Automatic payments for sport fees need to be arranged with administration. Any queries regarding payment/s please contact Mrs Yates on fees@maristcollege.school.nz



We Need Adult Support!

Every sports team at Marist College must have at least one adult in a formal role (Coach and/or Manager).

TEAMS WILL NOT BE ENTERED INTO COMPETITIONS WITHOUT COMMITMENT FROM AN ADULT.

If you would like to support your child and Marist College sport, please email sports@maristcollege.school.nz or express your interest on the 'Coaches and Managers' tab of our Marist Sport site www.sporty.co.nz/maristcol/coaches-and-managers

Itinerant Music Programme



Marist College offers group and individual (seniors only) music lessons taught by highly trained teachers and professional musicians. Students come out of class for their 30minute lesson once a week. They can study one of the following instruments: Flute, Clarinet, Piano, Saxophone, Violin, Guitar, Bass Guitar, Voice or Drums. The ITM programme is a great opportunity to learn and study a musical instrument through School. The lessons carter for beginners through to experienced musicians.



To apply for the 2027 Itinerant Music Programme, please read the handbook found at https://tinyurl.com/2027ITMhandbook

Inside the handbook you will find a link to the application form.

There are limited spaces in the piano and guitar classes. However, there is still availability in clarinet, saxophone, flute, violin, drums and voice. Applications close 9th November.





If you have any questions, please contact, performingarts@maristcollege.school.nz.

Contacts

MARIST COLLEGE

31 Alberton Avenue, Mt Albert, Auckland 1025

Ph 846 8311 | admin@maristcollege.school.nz | www.maristcollege.school.nz

Senior Leadership Team



Principal
Mrs Raechelle Taulu
principal@maristcollege.school.nz



Deputy Principal Administration
Ms Lucy Hill
l.hill@maristcollege.school.nz



Deputy Principal Curriculum
Dr Bronwyn Houliston
b.houliston@maristcollege.school.nz



Deputy Principal Pastoral Care
Mrs Emma Coupar-Wanoa
e.couparwanoa@maristcollege.school.nz

School Office

Absences - *notify us via SchoolBridge App* ***before 8:30am please*** absences@maristcollege.school.nz

School Secretary - Mrs Ella Bold Ph 846 8311 school-secretary@maristcollege.school.nz

School Fees - Ms Veronica Yates fees@maristcollege.school.nz

NZQA - Mrs Santa Maria Menezes nzqa@maristcollege.school.nz

Principal's PA - Ms Margaret McKinney m.mckinney@maristcollege.school.nz

International Student Director - Mrs Vivienne Kingsbury international@maristcollege.school.nz

Specialist Support

Inclusive Learning Support: Mrs Gabrielle Smith g.smith@maristcollege.school.nz

Guidance Counsellors: - Ms Louise Gaines (Mon - Thurs) l.gaines@maristcollege.school.nz
Ms Rebecca Russell (Fridays) r.russell@maristcollege.school.nz

Sport - Mrs Anna Senio sports@maristcollege.school.nz

Performing Arts Coordinator - Ms Jo Hatfield performingarts@maristcollege.school.nz

Important 2027 Dates

For a detailed Calendar, please see our School Calendar available from our SchoolBridge App or website at https://www.maristcollege.school.nz/calendar

This will give you detailed information for the school year.

2027 Term Dates:

Term 1

Friday 29th January	Mihi Whakatau/New students & Year 13
Tuesday 2nd February	All students first day Term 1
Friday 9th April	Last day Term 1

Term 2

Tuesday 27th April	First day Term 2
Friday 2nd July	Last day Term 2

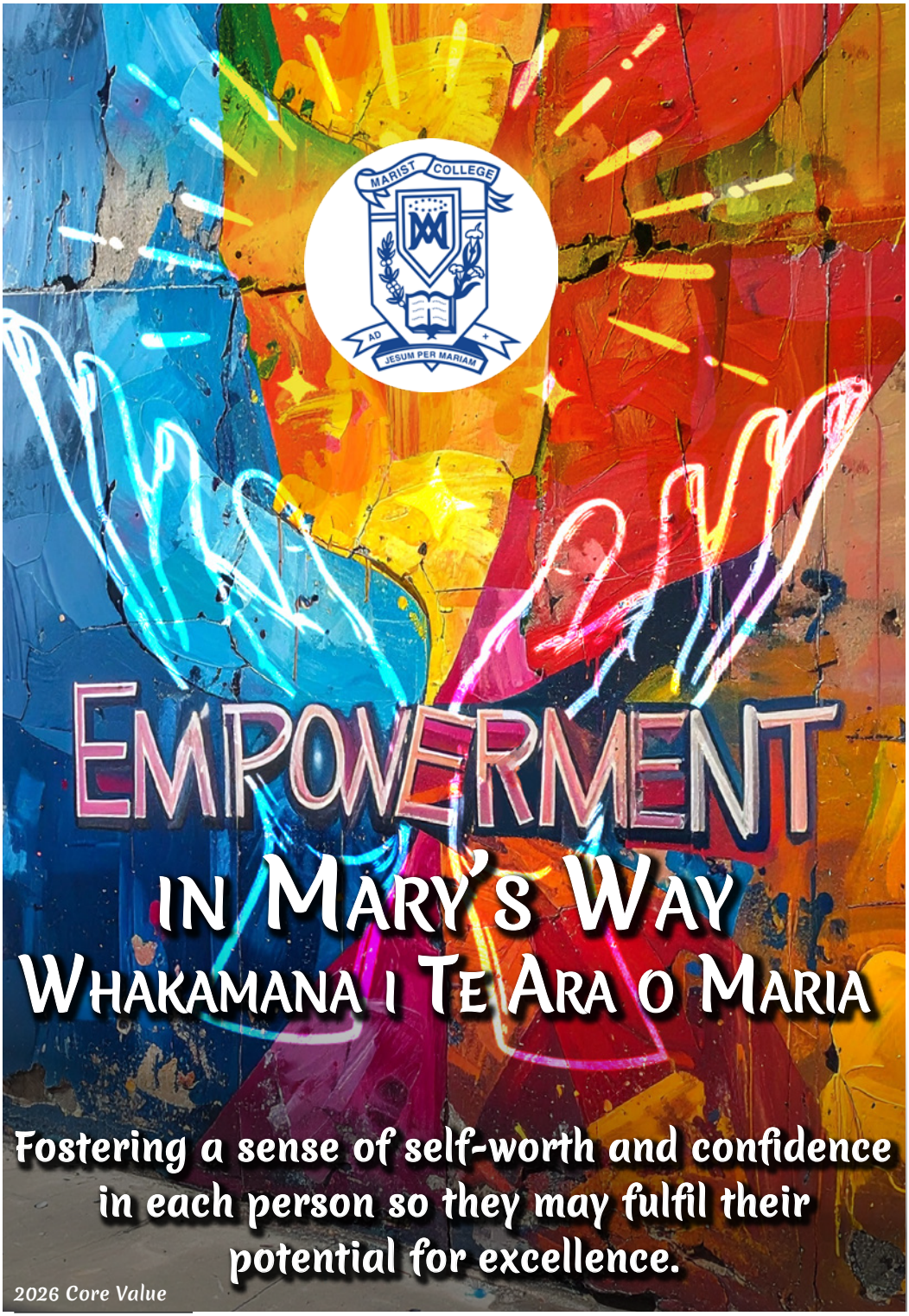
Term 3

Monday 19th July	First day Term 3
Friday 24th September	Last day Term 3

Term 4

Monday 11th October	First day Term 4
Monday 6th December	Last day Term 4 (tbc)

For any news items or outstanding student achievements please email details to newsletter@maristcollege.school.nz


MARIST COLLEGE
AD
JESUM PER MARIAM
EMPOWERMENT
IN MARY'S WAY
WHAKAMANA I TE ARA O MARIA
Fostering a sense of self-worth and confidence in each person so they may fulfil their potential for excellence.
2026 Core Value