

# MARIST COLLEGE

## FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 DECEMBER 2017**

School Address: 31 Alberton Ave, Mt Albert, Auckland 1025

School Postal Address: 31 Alberton Ave, Mt Albert, Auckland 1025

School Phone: 09 846 8311

School Email: [admin@maristcollege.school.nz](mailto:admin@maristcollege.school.nz)

Ministry Number: 70

# MARIST COLLEGE

Financial Statements - For the year ended 31 December 2017

## Index

<b>Page</b>	<b>Statement</b>
<u>1</u>	Statement of Responsibility
<u>2</u>	Statement of Comprehensive Revenue and Expense
<u>3</u>	Statement of Changes in Net Assets/Equity
<u>4</u>	Statement of Financial Position
<u>5</u>	Statement of Cash Flows
<u>6 - 10</u>	Statement of Accounting Policies
<u>11 - 18</u>	Notes to the Financial Statements

# Marist College

## Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

\_\_\_\_\_  
Full Name of Board Chairperson

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Board Chairperson

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

## Marist College

# Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

		2017	2017	2016
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
<b>Revenue</b>				
Government Grants	2	5,477,409	5,263,717	5,303,796
Locally Raised Funds	3	1,078,843	609,944	1,228,283
Use of Land and Buildings Integrated		2,000,000	1,240,000	1,085,000
Interest Earned		61,932	55,800	59,355
Gain on Sale of Property, Plant and Equipment		6,349	-	3,196
International Students	4	204,522	222,234	183,025
		<u>8,829,055</u>	<u>7,391,695</u>	<u>7,862,655</u>
<b>Expenses</b>				
Locally Raised Funds	3	532,650	172,893	686,296
International Students	4	80,763	130,082	68,164
Learning Resources	5	5,065,022	4,702,726	4,868,912
Administration	6	477,831	541,008	468,699
Property	7	2,400,740	1,663,618	1,542,706
Depreciation	8	308,004	235,701	286,096
Amortisation of Intangible Assets	13	3,564	3,564	3,564
		<u>8,868,574</u>	<u>7,449,592</u>	<u>7,924,437</u>
<b>Net Surplus / (Deficit) for the year</b>		(39,519)	(57,897)	(61,782)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(39,519)</u>	<u>(57,897)</u>	<u>(61,782)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

**Marist College**  
**Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
<b>Balance at 1 January</b>	<u>2,484,446</u>	<u>2,634,156</u>	<u>2,546,228</u>
Total comprehensive revenue and expense for the year	(39,519)	(57,897)	(61,782)
<b>Equity at 31 December</b>	<u>2,444,927</u>	<u>2,576,259</u>	<u>2,484,446</u>
Retained Earnings	2,444,927	2,576,259	2,484,446
<b>Equity at 31 December</b>	<u>2,444,927</u>	<u>2,576,259</u>	<u>2,484,446</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

**Marist College**  
**Statement of Financial Position**  
As at 31 December 2017

		2017	2017	2016
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	9	285,681	1,799,925	805,351
Accounts Receivable	10	273,321	326,500	324,045
GST Receivable		27,370	(30,000)	28,378
Prepayments		26,420	18,000	17,780
Investments	11	1,499,031	-	915,034
		<u>2,111,823</u>	<u>2,114,425</u>	<u>2,090,588</u>
<b>Current Liabilities</b>				
Accounts Payable	14	426,241	391,857	426,239
Revenue Received in Advance	15	234,257	220,000	218,848
Provision for Cyclical Maintenance	16	39,894	72,500	56,500
Finance Lease Liability - Current Portion	17	60,550	-	59,199
Funds held in Trust	18	143,513	40,000	88,206
		<u>904,455</u>	<u>724,357</u>	<u>848,992</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>1,207,368</b>	<b>1,390,068</b>	<b>1,241,596</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	1,311,281	1,208,467	1,324,694
Intangible Assets	13	89,100	92,724	92,664
		<u>1,400,381</u>	<u>1,301,191</u>	<u>1,417,358</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	16	110,845	115,000	80,425
Finance Lease Liability	17	51,977	-	94,083
		<u>162,822</u>	<u>115,000</u>	<u>174,508</u>
<b>Net Assets</b>		<u><u>2,444,927</u></u>	<u><u>2,576,259</u></u>	<u><u>2,484,446</u></u>
<b>Equity</b>		<u><u>2,444,927</u></u>	<u><u>2,576,259</u></u>	<u><u>2,484,446</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

**Marist College**  
**Statement of Cash Flows**  
For the year ended 31 December 2017

	Note	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		1,356,939	1,452,619	1,371,973
Locally Raised Funds		1,115,462	604,944	1,293,028
International Students		241,399	222,234	197,987
Goods and Services Tax (net)		1,008	(30,000)	5,436
Payments to Employees		(1,015,357)	(975,726)	(1,000,976)
Payments to Suppliers		(1,423,676)	(1,073,547)	(1,664,991)
Cyclical Maintenance Payments in the year		-	(36,000)	-
Interest Received		62,252	55,800	62,652
<b>Net cash from / (to) the Operating Activities</b>		<b>338,028</b>	<b>220,324</b>	<b>265,109</b>
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		7,421	3,720	3,196
Purchase of PPE (and Intangibles)		(295,675)	(367,535)	(337,375)
Purchase/Sale of Investments		(583,997)	-	756,720
<b>Net cash from / (to) the Investing Activities</b>		<b>(872,250)</b>	<b>(363,815)</b>	<b>422,541</b>
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments/(Receipts)		(40,755)	-	(51,308)
Funds Administered on Behalf of Third Parties		55,306	(5,000)	22,025
<b>Net cash from Financing Activities</b>		<b>14,551</b>	<b>(5,000)</b>	<b>(29,283)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(519,671)</b>	<b>(148,491)</b>	<b>658,367</b>
Cash and cash equivalents at the beginning of the year	9	805,352	1,948,416	146,984
<b>Cash and cash equivalents at the end of the year</b>	<b>9</b>	<b>285,681</b>	<b>1,799,925</b>	<b>805,351</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

# Marist College

## Notes to the Financial Statements

### 1. Statement of Accounting Policies

For the year ended 31 December 2017

#### **a) Reporting Entity**

Marist College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### **b) Basis of Preparation**

##### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

##### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### ***Financial Reporting Standards Applied***

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

##### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.

##### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

##### ***Useful lives of property, plant and equipment***

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed



at note 12.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

#### **i) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

#### **j) Property, Plant and Equipment**

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	4 years
Library resources	12.50%

#### **k) Intangible Assets**

##### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the

specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

#### **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

##### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

#### **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **n) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

#### **o) Revenue Received in Advance**

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **p) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**q) Provision for Cyclical Maintenance**

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

**r) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**s) Borrowings**

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

**t) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**u) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**v) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operational grants	1,278,138	1,294,944	1,274,477
Teachers' salaries grants	4,120,470	3,925,000	3,931,823
Other government grants	78,801	43,773	97,496
	<b>5,477,409</b>	<b>5,263,717</b>	<b>5,303,796</b>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Revenue</b>			
Donations	339,088	367,033	285,190
Trading	126,415	113,399	126,042
Activities	446,227	114,252	664,591
Curriculum Recoveries	167,113	15,260	152,460
	<b>1,078,843</b>	<b>609,944</b>	<b>1,228,283</b>
<b>Expenses</b>			
Activities	404,857	65,556	575,811
Trading	127,793	107,337	110,485
	<b>532,650</b>	<b>172,893</b>	<b>686,296</b>
<i>Surplus for the year Locally raised funds:</i>	<b>546,193</b>	<b>437,051</b>	<b>541,987</b>

## 4. International Student Revenue and Expenses

	2017 Actual Number	2017 Budget (Unaudited) Number	2016 Actual Number
International Student Roll	6	8	6
	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Revenue</b>			
International student fees	204,522	222,234	183,025
<b>Expenses</b>			
Advertising	8,533	5,000	2,994
Commissions	28,502	44,485	10,182
International student levy	2,538	4,797	4,925
Employee Benefit - Salaries	35,536	56,220	42,511
Other Expenses	5,654	19,580	7,552
	<b>80,763</b>	<b>130,082</b>	<b>68,164</b>
<i>Surplus for the year International Students'</i>	<b>123,759</b>	<b>92,152</b>	<b>114,861</b>

**5. Learning Resources**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	355,810	268,197	346,507
Information and communication technology	44,421	38,989	47,464
Extra-curricular activities	7,786	12,475	10,588
Library resources	3,706	5,330	4,503
Employee benefits - salaries	4,633,969	4,357,735	4,446,058
Staff development	19,330	20,000	13,792
	<u>5,065,022</u>	<u>4,702,726</u>	<u>4,868,912</u>

**6. Administration**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	10,799	9,396	9,859
Board of Trustees Fees	5,401	5,440	5,385
Board of Trustees Expenses	17,580	20,350	12,256
Communication	14,170	11,600	15,296
Consumables	21,561	13,788	22,306
Other	66,221	32,542	29,567
Employee Benefits - Salaries	346,480	375,772	323,842
Insurance	9,906	12,000	10,404
Service Providers, Contractors and Consultancy	(14,287)	60,120	39,784
	<u>477,831</u>	<u>541,008</u>	<u>468,699</u>

**7. Property**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	39,268	32,429	34,559
Consultancy and Contract Services	104,756	125,600	112,531
Cyclical Maintenance Expense	13,864	36,000	31,033
Grounds	11,086	13,890	12,270
Heat, Light and Water	69,517	74,350	67,331
Repairs and Maintenance	50,025	30,350	80,326
Use of Land and Buildings	2,000,000	1,240,000	1,085,000
Employee Benefits - Salaries	112,224	110,999	119,656
	<u>2,400,740</u>	<u>1,663,618</u>	<u>1,542,706</u>

The use of land and buildings figure represents 8% of the school's total property value, as used for rating purposes. This is used as a 'proxy' for the market rental yield on the value of land and buildings.

**8. Depreciation**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Furniture and Equipment	168,074	128,619	161,344
Information and Communication Technology	116,457	89,119	103,129
Motor Vehicles	6,174	4,725	6,174
Library Resources	17,299	13,238	15,449
	<u>308,004</u>	<u>235,701</u>	<u>286,096</u>

### 9. Cash and Cash Equivalents

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash on Hand	657	650	657
Bank Current Account	50,699	90,084	16,607
Bank Call Account	234,325	389,191	10,705
Short-term Bank Deposits	-	1,320,000	777,382
<b>Cash equivalents and bank overdraft for Cash Flow Statement</b>	<b>285,681</b>	<b>1,799,925</b>	<b>805,351</b>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

### 10. Accounts Receivable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Receivables	8,762	16,500	66,849
Interest Receivable	7,099	10,000	7,419
Teacher Salaries Grant Receivable	257,460	300,000	249,777
	<b>273,321</b>	<b>326,500</b>	<b>324,045</b>
Receivables from Exchange Transactions	15,861	26,500	74,268
Receivables from Non-Exchange Transactions	257,460	300,000	249,777
	<b>273,321</b>	<b>326,500</b>	<b>324,045</b>

### 11. Investments

The School's investment activities are classified as follows:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Asset			
Short-term Bank Deposits	1,499,031	-	915,034

### 12. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2017						
Furniture and Equipment	1,004,522	152,148	(1,084)	-	(168,074)	987,512
Information and Communication	245,483	131,982	-	-	(116,457)	261,008
Motor Vehicles	26,797	-	-	-	(6,174)	20,623
Library Resources	47,892	11,545	-	-	(17,299)	42,138
<b>Balance at 31 December 2017</b>	<b>1,324,694</b>	<b>295,675</b>	<b>(1,084)</b>	<b>-</b>	<b>(308,004)</b>	<b>1,311,281</b>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2017			
Furniture and Equipment	1,825,511	(837,998)	987,513
Information and Communication	656,702	(395,693)	261,009
Motor Vehicles	102,728	(82,107)	20,621
Library Resources	150,036	(107,898)	42,138
<b>Balance at 31 December 2017</b>	<b>2,734,977</b>	<b>(1,423,696)</b>	<b>1,311,281</b>

2016	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Furniture and Equipment	979,448	186,419	-	-	(161,344)	1,004,523
Information and Communication Technology	219,670	128,942	-	-	(103,129)	245,483
Motor Vehicles	32,970	-	-	-	(6,174)	26,796
Library Resources	41,326	22,014	-	-	(15,449)	47,891
<b>Balance at 31 December 2016</b>	<b>1,273,414</b>	<b>337,375</b>	<b>-</b>	<b>-</b>	<b>(286,096)</b>	<b>1,324,693</b>

The net carrying value of equipment held under a finance lease is \$190,775 (2016: \$200,040)

2016	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Furniture and Equipment	1,875,658	(871,136)	1,004,522
Information and Communication Technology	658,548	(413,065)	245,483
Motor Vehicles	116,596	(89,799)	26,797
Library Resources	138,491	(90,599)	47,892
<b>Balance at 31 December 2016</b>	<b>2,789,293</b>	<b>(1,464,599)</b>	<b>1,324,694</b>

### 13. Equitable Leasehold Interest

An equitable leasehold interest recognises an interest in an asset without transferring ownership or creating a charge over the asset. This equitable leasehold interest represents the Board's interest in capital work assets owned by the proprietor but paid for in whole or in part by the Board of Trustees either from Government funding or from community raised funds.

A lease between the Board and the Proprietor records the terms of the equitable leasehold interest and includes a detailed schedule of capital works assets. The equitable leasehold interest is amortised over 40 years based on the economic life of the capital works assets involved. The interest may be realised on the sale of the capital works by the Proprietor.

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
The major capital works assets included in the equitable leasehold interest are:			
Library/Multi Media Suite Building	41,650	43,316	43,316
Administration Building	47,450	49,408	49,348
<b>Total</b>	<b>89,100</b>	<b>92,724</b>	<b>92,664</b>



**14. Accounts Payable**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	113,904	26,603	92,969
Accruals	43,467	65,254	64,465
Employee Entitlements - salaries	257,460	300,000	249,777
Employee Entitlements - leave accrual	11,410	-	19,028
	<u>426,241</u>	<u>391,857</u>	<u>426,239</u>
Payables for Exchange Transactions	426,241	391,857	426,239
	<u>426,241</u>	<u>391,857</u>	<u>426,239</u>

The carrying value of payables approximates their fair value.

**15. Revenue Received in Advance**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
International Student Fees	169,470	110,000	132,593
Other	64,787	110,000	86,255
	<u>234,257</u>	<u>220,000</u>	<u>218,848</u>

**16. Provision for Cyclical Maintenance**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	136,925	136,925	140,758
Increase to the Provision During the Year	13,864	36,000	31,033
Adjustment to the Provision	-	14,575	-
Use of the Provision During the Year	-	-	(34,866)
Provision at the End of the Year	<u>150,789</u>	<u>187,500</u>	<u>136,925</u>
Cyclical Maintenance - Current	39,894	72,500	56,500
Cyclical Maintenance - Term	110,845	115,000	80,425
	<u>150,739</u>	<u>187,500</u>	<u>136,925</u>

## 17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
No Later than One Year	60,550	-	59,199
Later than One Year and no Later than Five Years	51,977	-	94,083
	<u>112,527</u>	<u>-</u>	<u>153,282</u>

## 18. Funds held in Trust

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Funds Held in Trust on Behalf of Third Parties - Current	143,513	40,000	88,206
	<u>143,513</u>	<u>40,000</u>	<u>88,206</u>

These funds are held in trust for International Student Home Stay Funds.

## 19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School, the Catholic Diocese of Auckland, is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

Under an agency agreement the Board collected attendance dues and voluntary special character contributions on behalf of the Proprietor. This service was provided fee of charge.

## 20. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<b>Board Members</b>		
Remuneration	5,401	5,385
Full-time equivalent members	0.33	0.40
<b>Leadership Team</b>		
Remuneration	1,498,034	1,496,267
Full-time equivalent members	16	16.96
<b>Total key management personnel remuneration</b>	<u>1,503,435</u>	<u>1,501,652</u>
<b>Total full-time equivalent personnel</b>	<u>16.33</u>	<u>17.36</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
<b>Salaries and Other Short-term Employee Benefits:</b>		
Salary and Other Payments	150-160	140-150
Benefits and Other Emoluments	-	0-5
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100-110	3.00	2.00
110-120	0.00	0.00
	<u>3.00</u>	<u>2.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total	\$42,467	-
Number of People	4	-

## 22. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

## 23. Commitments

### (a) Capital Commitments

As at 31 December 2017 the Board has entered into a contract agreement for landscaping works of \$48,591 (excluding GST). At year end the balance of \$22,481 (excluding GST) is owing.

(Capital commitments at 31 December 2016: \$80,648)

### (b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

#### (a) Operating Lease for Laptops (Tela)

	2017 Actual \$	2016 Actual \$
No later than One Year	6,075	22,946
Later than One Year and No Later than Five Years	634	8,585
	<u>6,709</u>	<u>31,531</u>

## 24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	285,681	1,799,925	805,351
Receivables	15,861	326,500	74,268
Investments - Term Deposits	1,499,031	-	915,034
Total Loans and Receivables	<u>1,800,573</u>	<u>2,126,425</u>	<u>1,794,653</u>

### Financial liabilities measured at amortised cost

Payables	168,781	391,857	176,462
Finance Leases	112,527	-	153,282
Total Financial Liabilities Measured at Amortised Cost	<u>281,308</u>	<u>391,857</u>	<u>329,744</u>

## 26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.